

City of Polk City  
Regular Council Meeting  
December 12, 2011

The City Council for the City of Polk City met in regular session on December 12, 2011 at City Hall in Polk City, Iowa. Present were Tim Rhoades, David Dvorak, Robert Mordini, Dan Lane and Ron Anderson. Also present were Administrator Gary Mahannah, Attorney Amy Beattie and Engineering Representative Kathleen Connor. Mayor Heuertz called the meeting to order at 6:30 p.m.

Motion was made by Anderson to accept the agenda as presented, seconded by Lane. Motion was approved vocally and unanimously.

Kathy LePage, 417 Tyler Street, was present to speak to the council about plans for a sidewalk to Miller Park on Booth Street. She presented a letter to the council, signed by residents, encouraging the council to consider putting in a sidewalk access to Miller Park. Matt Tiedens, 421 Tyler, was also in the audience and asked the council to make Miller Park sidewalk access a priority for safety reasons. Mayor and Council stated they are working on different construction scenarios and will have a better idea once they finish working on the 2012-2013 budget.

Motion was made by Rhoades to approve the Consent Agenda as presented, seconded by Dvorak. Motion was approved unanimously by roll call.

- A. Approve Council Minutes of November 28, 2011
- B. Approve Claims for December 12, 2011
- C. Approve Department Head reports for November, 2011: Police, Fire, Building permits
- D. Approve Finance reports for November, 2011
- E. Approve 2012 Mayoral & Council Appointments, council liaisons and new members to commission and boards
- F. Approve Des Moines Area MPO representative for 2012: Gary Mahannah, Primary; Gary Heuertz, Alternate; Dennis Dietz, Primary MPO TTC; and Doug Sires, Alternate MPO TTC
- G. Approve WRA representatives for 2012: Gary Mahannah, Primary and Gary Heuertz, Alternate
- H. Approve Resolution No. 2011-95 appointing representatives to Metro Waste Authority Board of Directors for 2012: Dan Lane, Primary and Gary Heuertz, Alternate
- I. Approve \$40,000. to Polk City Development Corporation for their 2012 budget beginning 1/1/12
- J. Approve Resolution No. 2011-93 certifying certain liens for mowing to the Polk County Treasurer
- K. Receive and file Parks Commission minutes of 12/5/11
- L. Approve Resolution No. 2011-96 Lease Agreement with Polk City United Methodist Church for a Community Garden
- M. Appoint Robert (Rob) Sarchet to fill vacancy on Planning and Zoning Commission created by Jeff Walters, term ending 12/31/13
- N. Approve Resolution No. 2011-97 approving 28E Agreement for funding of Emergency Management Administration

Motion was made by Lane to approve Change Order No. 1 in the amount of \$5,606.80 for the 2011 Street Repair Project. Change Order No. 1 includes the adjustments of constructed quantities and the additional pavement replacement at the Cherokee Drive and Wahkonsa Avenue Intersection.

Motion was made by Rhoades to approve Resolution No. 2011-94 Pay Application #4 (Sub-Final) in the amount of \$5,492.95 to P.G. Construction, Inc. and acceptance of the 2011 Street Repair Project, seconded by Lane. Motion was approved unanimously by roll call.

Motion was made by Rhoades to approve Resolution No. 2011-98 for release of Retainage in the amount of \$15,412.10 to Priority Excavating, LLC, for the Broadway Sanitary Sewer Project Phase 2, seconded by Anderson. Motion was approved unanimously by roll call.

Motion was made by Anderson to establish a Citizen Liaison position and appoint Ken Thornton to fill the position, seconded by Lane. Motion was approved vocally and unanimously. Mr. Thornton is well known in the community and also with the history of the community. He will work with the Administrator on public concerns and interests.

Motion was made by Anderson to approve the 3<sup>rd</sup> reading of Ordinance No. 2011-1100 amending Chapter 157 Site Plan of the Polk City Municipal Code, seconded by Dvorak. Motion was approved unanimously by roll call. The amendments were made to coincide with the new zoning districts created when the zoning ordinance was modified.

The Mayor set a budget work session for January 9, 2011 at 5:00 p.m. to work on the 2012-2013 budget.

Police Chief Bowersox reported Tanner Rickertsen graduated from the Iowa Law Enforcement Academy on December 9, 2011.

Motion was made by Rhoades to adjourn the meeting at 7:03 pm, seconded by Anderson. Motion was approved vocally and unanimously.

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Gary M. Heuertz, Mayor

ATTEST:

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Sharon Nickles, CMC

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